

**Village of Lincoln
Downtown Development Authority
Meeting Minutes
February 12, 2019**

Present: D. Kruttlin, J. James, K. Godi, K. Schwartz, R. Gillies, M. MacNeil and S. Phillips

Absent: E. Good, E. Monnier, and B. Jones

Guests: None

Call to Order: The meeting was called to order at 5:35 p.m. by Chairperson D. Kruttlin. D. Kruttlin led the Pledge of Allegiance.

Minutes: The January 2019 draft meeting minutes previously received by members were reviewed.

Motion by R. Gillies to accept the minutes as presented. Support by M. MacNeil. All agreed. Minutes accepted.

Treasurer Report: No report was available.

Director Report: B. Jones was not present due to the weather. The February report previously received by members was reviewed. D. Kruttlin provided a brief update on the Assisted Living project indicating that the Alpena project is under construction and they still plan to come to Lincoln next. S. Phillips provided an update on the Dollar General indicating that the request for permit for a driveway has been submitted, zoning permits have been filed and progress is being made. Site plans are complete and were made available for viewing at the meeting.

Old Business:

M. MacNeill asked for a follow up on the letter sent to Leonard Bobick regarding removal of his vehicles from the parking lot. The letter asked that the cars be removed by December 26th. Discussion took place about what the next step should be as the cars have not been moved. K. Godi will draft a second follow up letter to send under J. James signature.

S. Phillips stated that the village is in need of a new truck. She indicated that she has been in contact with Jesse Campbell from the road commission to discuss truck options that would fit the needs of the village. Would like to hold off until spring for any purchase unless immediate needs require a purchase sooner.

K. Godi stated that the new website has been launched. There are some updates that need to be made, training has been provided and slowly the needed changes will be made.

Village Update:

Sheila provided an update from the Village. The hiring process to replace the village maintenance position is underway. Applications are being reviewed. Once the position is filled, Shelia plans to meet with a committee of individuals to look at ways to do things more efficiently. In addition, she provided an update on her recent conversation with Huron Engineering regarding the turn lane, she indicated that she has been researching the use of tax funds for street and sidewalk maintenance, and she has been busy visiting the business owners, getting to know them and letting them know of any changes in

policy, etc. Shelia expressed her appreciation of the assistance being provided by the Road Commission indicating that they have been great offering advice and helping out as they can.

The meeting was adjourned by D. Kruttlin at 6:40 p.m.