

**Village of Lincoln  
Downtown Development Authority  
Meeting Minutes  
January 8, 2019**

**Present:** D. Kruttlin, J. James, E. Good, K. Godi, K. Schwartz, R. Gillies, B. Jones and S. Phillips

**Absent:** E. Monnier, and M. MacNeil

**Guests:** None

**Call to Order:** The meeting was called to order at 5:30 p.m. by Chairperson D. Kruttlin. D. Kruttlin led the pledge of allegiance.

Due to impending weather, the agenda was revised allowing the Director Report to be first.

**Director Report**

B. Jones provided an update on the proposed assisted living project indicating it was still in the works. Additional meetings are being scheduled relative to this project. The Dollar General Project is still moving along with additional meetings being arranged for clarification of details. Discussion.

**Minutes:** The December 2018 draft meeting minutes previously received by members were reviewed.

**Motion** by R. Gillies to accept the minutes as presented. Support by K. Schwartz. All agreed, Minutes accepted.

**Treasurer Report** – The December 2018 Treasurer report previously received by members was reviewed.

**Motion** by K. Schwartz to approve the December 2018 Treasurer Report subject to audit. Support by R. Gillies. All agreed, Report accepted.

**New Business**

E. Good distributed copies of the recently completed audit and provided a summary. No concerns were noted.

E. Good reviewed the current bylaws and noted a few areas needing clarification. Discussion. K. Godi will look into getting a copy of the bylaws uploaded to the website.

**Old Business**

S. Phillips provided an update of her conversation with Lenny Bobick regarding the removal of his cars from the village owned parking lot and the need to have him refrain from pushing snow from his parking lot onto the sidewalk and street.

Sheila stated the Village Council adopted a snow removal policy which will be sent to all business owners.

**Village Update**

S. Phillips provided a written update and individually reviewed the items noting that the Village is working on the adoption of both a purchasing policy and personnel policies.

D. Kruttlin closed the meeting at 6:30 p.m.

Respectfully submitted,  
Karen Godi, Secretary