

**Village of Lincoln
Downtown Development Authority
Meeting Minutes
November 13, 2018**

Present: Dennis Kruttlin, Joe James, Evelyn Good, Karen Godi, Mark MacNeil, Kathy Schwartz, Bob Jones, Phil Jordon

Absent: Eric Monnier and Rich Gillies

Guests: Shelia Phillips

Call to Order: D. Kruttlin called the meeting to order at 5:38 p.m. and lead the group through the Pledge of Allegiance.

D. Kruttlin introduced Sheila Phillips, who will begin her term as Village President in December. President Kruttlin recognized P. Jordon for his service and dedication over the years.

Minutes: The September 2018 draft meeting minutes previously received by members were reviewed.

Motion by J. James to accept the minutes as presented. Support by E. Good. All agreed, Minutes accepted.

Treasurer Report – The September and October 2018 Treasurer reports previously received by members were reviewed.

Motion by M. MacNeil to approve the September 2018 Treasurer Report subject to audit. Support by J. James. All agreed, Report accepted.

Motion by K. Godi to approve the October 2018 Treasurer Report subject to audit. Support by J. James. All agreed, Report accepted.

Director Report -

B. Jones reviewed the items in his written report that was previously distributed to members. Updates were received on the Assisted Living Project, Dollar General and Viking Energy. Some new industrial possibilities maybe in the works including a company planning to expand and may be interested in moving a location closer to Lincoln. Bob was asked to follow up with his contact and pursue this option for Lincoln. Another opportunity connected to the medical field was discussed. Bob was asked to set up a meeting with his contact to pursue this option as well.

Old Business

Village Web site:

K. Godi provided an update on the website redesign.

Low to Moderate Designation:

P. Jordon stated that he has talked to several people about the application and getting it completed. The quotes he has received for its completion are around \$3,000. More information is being gathered before a final decision is made.

Village Update

P. Jordon discussed several things including: placement of an army tank in the Village; hopefully by year end, the village Christmas decorations, and the need to reseal some sidewalks. Further discussion took place about expanding the sidewalks throughout the village to include the industrial park. In addition, P. Jordon stated that the Storm water, Asset Management and Wastewater (SAW) grant is about ready to be closed. Three storm drains need attention and quotes are being obtained for the work. Phil also mentioned that the body of the dump truck will need some attention and a new 25 mph sign will be put on Barlow Road.

In summary, the Village is requesting assistance to help pay for the following: website, storm drain repair work, and dump truck maintenance. Phil also asked that the DDA consider providing some assistance with the sidewalk expansion as mentioned earlier in his report.

P. Jordon expressed his appreciation of the work everyone has done over the years and indicated that he would stay on as a member of the Beautification Committee.

Discussion took place about placement of excess snow during the winter months. It was decided that a letter be drafted and sent to Lenny Bobick asking him to move his cars from the parking lot so that area can be used for snow storage in the winter.

Motion by J. James to send Lenny Bobick a letter asking him to move his cars so the parking lot can be used for excess snow storage. Support by E. Good. All agreed, Motion accepted.

It was also noted that the restaurant located on Second Street has been sold and the new owners have asked about customer parking. The new owners were asked to monitor parking on the street and contact the Village if more is needed.

Motion by K. Schwartz to adjourn the meeting at 7:04 p.m. Support by K. Godi. All agreed, Motion accepted.

Respectfully Submitted:
Karen Godi, Secretary