

Village of Lincoln
Downtown Development Authority
Meeting Minutes
July 12, 2016

Present: D. Kruttlin, J. James, E Good, K. Godi, E. Monnier, B. Jones, and P. Jordan

Absent: K. Schwartz and R. Gillies

Guests: None.

Call to Order: The meeting was called to order by President D. Kruttlin at 5:30 p.m. who led the group through the Pledge of Allegiance.

Minutes: The June 2016 meeting minutes previously received by members were reviewed.

Motion by J. James to accept the minutes for the June 12, 2016 meeting as presented. Support by E. Good. All agreed, Minutes accepted.

Treasurer's Report: The Treasurers report ending June 30, 2016 previously received by members was reviewed and discussed. Discussion took place on the pass through funding. E. Good will have the CPA send a letter explaining how the pass through payments need to be recorded.

Motion by E. Monnier to accept the Treasurer Report ending June 30, 2016 as presented, subject to audit. Support by J. James. All agreed, Report accepted.

Director's Report: B. Jones stated that the Feasibility Study concerns have been addressed with the firm.

Motion by J. James that the DDA not pay the final billing until the Feasibility Study has been completed and signed off on. Support by E. Good. All agreed, Motion carried.

B. Jones provided an update on the process of the proposed assisted living facility project. Susan Krey, Senior Center Director and P. Jordon are planning to visit Belle Oakes in Lake City on June 19th. An invite to join the visit was extended to all DDA members.

Old Business:

D. Kruttlin asked if the DDA was interested in pursuing the sale of property to a business owner for construction of a business display room. Following discussion it was determined that the DDA would consider pursuing the project if a complete Business Plan was created and presented. D. Kruttlin will make contact with the business owner.

D. Kruttlin stated that B. Jones asked for a pay increase due to the extra work he has been doing on the Assisted Living project. It was suggested that any increase be given in the form of a bonus and have it tied to the completion of the Assisted Living Project. Further discussion to devise a plan will be necessary.

New Business:

None

Village of Lincoln Report – P. Jordon stated that the Beautification Committee will vote and decide on the new banners. Once all votes are in, the banners will be ordered and hung.

P. Jordon also reported that the Village is part of the Region 9 Task Force and because of that is eligible to access grant funds. The Village Council has approved \$6,000 toward the design engineering to restructure a portion of Barlow Road between Traverse Bay and E. Main St. for the purpose of incorporating left turn lanes at the two intersections. This will help the flow of traffic on Barlow Road. The project is scheduled for 2019.

Roofing estimates have been received for the other building. John's Home Maintenance was awarded the bid. Coating to seal the sidewalks was discussed. An estimate of 30 gallons was determined needed to complete the project.

Motion by K. Godi to have the DDA purchase 50 gallons of sealer, not to exceed \$1,500.00, and the Village would have Steve apply it to the areas in need. Support by E. Good. All agreed, Motion carried.

J. James agreed to re-pursue the purchase of the diamond coat sealer.

Motion by K. Godi to adjourn the meeting at 6:33 p.m. Support by J. James. All agreed, Motion carried.

Respectfully submitted,

Karen Godi

DDA Secretary