

Village of Lincoln
Downtown Development Authority
Meeting Minutes
April 11, 2017

Present: Dennis Kruttlin, Evelyn Good, Karen Godi, Rich Gillies, Phil Jordon, Bob Jones

Absent: Joe James, Eric Monnier

Guest: Andrew Vines who is working with Bob.

Call to Order: D. Kruttlin, President, called the meeting to order at 5:30 p.m. and led the group through the Pledge of Allegiance.

Minutes: The January 2017 draft meeting minutes previously received by members were reviewed.

Motion by R. Gillies to accept the minutes as presented. Support by E. Good. All agreed, Minutes accepted.

Treasurer's Report: The Treasurer reports for January, February and March previously received by the members was reviewed and discussed.

Motion by K. Godi to accept Treasurer's Report as presented subject to audit. Support by R. Gillies. All agreed, Report accepted.

A copy of the Audited Financial Statements and Supplemental Information for year ending April 30, 2016 was distributed to all members present.

Directors Report:

Bob Jones reviewed the content of the report he previously e-mailed to all members. Financing options are still being worked on. The owners are working with an investment group lender on a "bridge loan". Bob agreed to let the DDA membership know when an agreement for financing is signed. Bob explained the process and why this was necessary. Bob also discussed the option of accessing power from Viking Energy.

Old Business:

Dennis Kruttlin was asked if the DDA would pay for the tent during the 2017 car show. Following discussion it was determined that assistance of that type was not something the DDA could provide assistance with.

Bob indicated that he visited the losco EDC office recently and was given information on the money Wurtsmith Airforce Base had given to Alcona and losco counties when the based closed years ago. These funds are not being accessed. The funds are being utilized as a revolving loan fund, not a grant. Bob agreed to inquire further into these funds and their use.

New Business:

E. Good distributed a proposed budget for FY 2018 and asked the membership to review for approval. Evelyn stated that the figures were based on last year's budget. Phil mentioned that the radio fees that were previously being paid have been waived; however he asked that the funds set aside for that purpose continue to be given to the fire department to defray other costs. Dennis proposed the fire department line item be increased to \$4,000. Funding to cover the increase would be taken from the TIFFA Gustin Township Fire Millage line item. Evelyn also noted that she had increased the Economic Development line item to cover any associated costs with the assisted living project.

Motion by K. Godi to approve the FY 2018 budget with the above mentioned changes. Support by R. Gillies. All agreed, Budget approved.

Village Update:

Phil indicated that Amanda Zielinski has been working with Karen Godi on updating the website. Much has been done but there is more to be done. The Village is paying Amanda for her time and Phil suggested the DDA should look at paying Karen as well. The discussion was tabled until a quorum was present.

Phil stated that a copy of the paperwork extending the DDA boundaries was received and put on file.

The issue of parking to close to the stop signs within the village limits is being addressed with the local law enforcement. One solution may be to put yellow stripes on the road to indicate areas where parking is unallowable. Parking on the sidewalks is also becoming an issue within the village. Handicap individuals cannot get through when vehicles are parked in their way. This issue too is being worked on for enforcement.

Phil mentioned there are 6 properties that have been turned in for cleanup. The issue has been addressed with Troy Somers.

Phil stated he is being asked about the progress on updating the Village signage. It was stated that K. Swartz is working on bids and such and waiting for nicer weather to begin the update process.

The Beautification Committee is meeting on Thursday, April 13, 2017 at 10:30 am. at the hall.

Phil made mention of the recent power outage problems due to the high wind. A few areas of roadway were blocked off due to downed wires. The wires were live and Phil noted that people were ignoring the road closed signs and driving through the areas.

Phil stated that a light pole had been struck and needs to be replaced. He is working with insurance and the lighting company on the replacement, however he asked the DDA to purchase the light fixture and fittings for a pole so that a backup would be available should another pole be struck or damaged at a later date. Following discussion, Phil will call for a price when he orders the replacement light. Phil stated he would send the quote to Evelyn who will distribute to the membership for a vote.

Phil discussed Redevelopment Ready Communities and indicated that Harrisville was in the designation process at this time. Phil mentioned that the DDA should look into obtaining this designation for Lincoln.

Motion by R. Gillies to adjourn the meeting at 7:00 p.m. Support by E. Good. All agreed. Motion carried.

Respectfully Submitted,
Karen Godi
DDA Secretary